



## LARGE GROUP PRIVATE EVENT

Our historic farmhouse and surrounding yard and gardens present an ideal setting for large private events. Large group events take place after tasting room business hours and grant you exclusive use.

Venue space and parking allows us to host events for up to 150 guests. The house, with an apartment for pre-party preparation, is included. David Hill Winery's breathtaking views, premium wines, and friendly staff, create the perfect blend for your memorable occasions.

### Event Times and Set-up

Day before event:

- Rental items may be delivered on this day during business hours. Items need to be stacked off the lawn.

Day of event:

- Set-up in backyard, 11a – 5p
- Apartment access and use starting at 12/noon (winery staff may need access to storage rooms)
- Tasting Room, 5:30 – 11p
- Event start time, 6p or later
- Last call for alcohol and quiet time (music), 10:30p
- Event end time, 11p
- Catering and decor clean up, 11-12midnight
- Apartment may be used to store items overnight for next-day pick-up

Day after event:

- Tasting room opens for business at 11a. We ask that all event rentals and décor be removed and stacked/stored out of sight.
- Apartment may be used to store items, however, please make arrangements to have items picked up by 5p the following day.
- Rentals need to be picked up

### Catering

You are free to choose your own caterer. We have a kitchen available for prep, however, caterers are not given access to the kitchen until 5p on the day of the event. Caterers will also need to provide cold storage as the winery is not able to provide access to its refrigerator.

### Rental Items

All rental items are the responsibility of the lessee. All necessary equipment needs to be rented. This includes stemware, plates, silverware, linens, etc. The winery does not provide stemware. Large rental items must be removed the following day, along with all personal belongings. All décor must be removed and tasting room restored to allow for business to resume at 11a on the day after your event. David Hill Vineyards assumes no responsibility for the return of your rental items or the replacement of anything damaged or missing. The rental contract is between you and the rental company.

## **Alcoholic Beverages**

Only David Hill wines are served on our estate. You will need to choose the wines to be poured and also the quantities. This will be addressed in your contract.

If sparkling wine is to be served for a special toast you will need to notify us prior to your event.

★ *No hard alcohol is allowed on the premises.*

All alcohol servers will be licensed by and comply with OLCC rules and regulations. Alcohol servers will possess an OLCC server's permit. The number of servers will be determined by your guest projection and also the type of service you would like (i.e. counter service or table service). Server fees of \$20 hour per person are in addition to the rental rate. This will be addressed in your contract.

## **Rental Rate**

Facility Rental:   \$5000 for non-wine club guests  
                          \$3750 for our valued wine club members

Half of the rental fee, plus a \$500 refundable cleaning /security deposit, is required to secure your date. **Dates are not considered booked until these fees are paid.** The balance of the rental is due 60 days prior to the event.

If you are renting the facility for your wedding, you may also wish to host a rehearsal dinner the night before. Please see our Afterhours Small Group Rental Policy for rates.

## **Insurance Coverage**

If you are using our facility for a private event we encourage you to acquire insurance coverage, also known as a certificate of insurance. This would cover any incidentals or accidents that occur during your rental period with your guests. If you would like further information, please inquire within. If you decline to provide a certificate of insurance for your event, you are acknowledging full responsibility for your guests.

## **Cancellation**

In the event of a cancellation, the winery will retain the initial deposit paid at the time of booking. The security/cleaning deposit will be returned in full.

## **Large Group Private Event Application**

Please complete and return the attached application if you are interested in using David Hill Vineyards & Winery for your private event. This gives us the necessary event information for your exclusive use request. We will contact you as soon as we can make an availability determination.



## LARGE PRIVATE EVENT APPLICATION

~to be completed by anyone requesting use of the property for a large private event~

Name \_\_\_\_\_

Phone \_\_\_\_\_

Street Address, City, State, Zip \_\_\_\_\_

\_\_\_\_\_

I am a current Friends of David Hill Wine Club member

Event Type:    Wedding    Wedding & Reception    Other, please specify \_\_\_\_\_

First Date Choice \_\_\_\_\_

Second Date Choice \_\_\_\_\_

Third Date Choice \_\_\_\_\_

Event Start Time \_\_\_\_\_    Event End Time \_\_\_\_\_

Number of Guests \_\_\_\_\_

Wines to serve \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I plan on serving bottled beer

I plan on serving sparkling wine

Special Requests: